



DIPLOMA PROGRAMME

ADMISSIONS POLICY

Colegiul Național „Andrei Șaguna” from Brașov is a Candidate School* for the Diploma Programme. This school is pursuing authorization as an IB World School. These are schools that share a common philosophy—a commitment to high quality, challenging, international education that Colegiul Național „Andrei Șaguna” believes is important for our students.

**Only schools authorized by the IB Organization can offer any of its four academic programmes: the Primary Years Programme (PYP), the Middle Years Programme (MYP), the Diploma Programme, or the Career-related Programme (CP). Candidate status gives no guarantee that authorization will be granted. For further information about the IB and its programmes, visit www.ibo.org.*



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PURPOSE

This Admissions Policy reflects the school's vision and mission statement as an educational foundation when recruiting international and local students to the school. It includes information about

- ❖ the school's vision and mission statement and the alignment of this policy to the school and the International Baccalaureate (IB) philosophy
- ❖ its inclusive and equitable framework
- ❖ the admissions process and procedures (required documents, criteria for selection, entrance exams, interviews, communication of results, enrollment)
- ❖ the Admissions Committee
- ❖ the ongoing review and evaluation of the Admissions Policy

SCOPE

This policy applies to all active and prospective members of the CNAS community. Admission to CNAS is open to any member of the local and international community, irrespective of the learning, social, religious or ethnic background. The admission process aims to ensure the success of the students in the IB DP and to establish the ability of the school to meet students' needs.

Colegiul Național *Andrei Șaguna* (CNAS) from Brasov is a landmark in the life of its community members, students and graduates. Through our educational model we provide not only a top academic training, but also the development of the necessary skills in a society of the future based on tolerance, inclusion, critical and creative thinking, innovation, information exchange, collaboration, multilingualism, integrity and local and global awareness. Our vision is to set a continuous tradition of academic excellence, integrity and opportunities for personal growth meant to form life-long learners that take action and contribute to the world.

POLICY STATEMENT

The school's Admissions Policy is driven by:

- ❖ the philosophy behind the IB Diploma Programme, which is a unique, challenging and rewarding programme through which students develop both academic (thinking, research) and life (communication, social and self-management) skills, through the variety and the depth of the subjects and activities that prepare them for the 21st century world.
- ❖ the school's principal educational targets that focus on instilling the values of critical thinking, questioning and understanding the values and principles which guide our life (tolerance, empathy, civic duty, integrity), and, most importantly, responsibly assuming a social role in the current society.

The recruitment, enrolment and retention of the students falls under the responsibility of the Admissions Committee of the school. The department also ensures that future students and their families understand the CNAS mission and vision and the underlying statements and principles related to inclusion, academic integrity, equal opportunities, tolerance and social behaviour in the spirit of global citizenship.

Admission to CNAS is through an application process and the submission of application documentation implies acceptance of the general terms and conditions of the school mission, vision and admissions policy. The application documentation includes: school transcripts for the previous



two years in school and a letter of intent, which should focus on why the students want to pursue the Diploma Programme. Through the application documentations students should prove that they have a clean record (without warnings, absenteeism, misdemeanour) and an overall yearly average mark of 8.5/10 or above.

After the submission of application, all applicants

- ❖ will take a General Aptitude Test (GAT) in September (on a date to be announced every year in May)
- ❖ will participate in an interview (in the week following the aptitude test, on a date and at a time to be communicated by the Admissions Committee, after processing the application).

The two stages above are obligatory for the admission to CNAS Diploma Programme, no matter the number of candidates that have applied (fewer or more than 20).

The General Aptitude Test will consist of two exams: one in Mathematics and one in Sciences, each of 60 minutes. If necessary, the test will be organised in hybrid format to ensure equal opportunities for all students.

The bibliography for the General Aptitude Test will cover the local/state curriculum for the ninth and the tenth grade in Mathematics and Sciences and it will be permanently available on the school website. If necessary, it will be annually updated in September.

The interview is meant to assess student determination and commitment to their own studies and to the DP programme and its core subjects (TOK, CAS, EE).

ADMISSIONS PROCESS AND PROCEDURE

Stages in the admission process:

1. Students express their interest by contacting the admissions team at the email provided on the school website.
2. The Admissions Team organises an online or onsite tour of the school, depending on the students' preference and/or availability.
3. Prospective students and their families are encouraged to further familiarise themselves with the school through the school website, the official IBO website and the recruitment process (necessary documents, personal statement, General Aptitude Test and interview).
4. The Admissions Committee opens the registration for the respective school year.
5. After applications close, the Admissions Committee check the application and evaluate the Personal statement.
6. Information about preliminary selection is made available to students and their families.
7. Provisions are made for SEN students (e.g. extra time, large print etc.) in order to guarantee equity of access to all.
8. Students sit the GTA in Mathematics and Sciences.
9. When an in-person exam is not possible, a hybrid one will be organised by the Admissions Committee.
10. Results are released.
11. Students attend the interview.
12. When an in-person interview is not possible, a phone call or virtual interview (on Google Meet, Zoom etc.) is organised.
13. Final results are released.
14. Students are enrolled for the Diploma Programme.



The enrolment process will begin with the DP candidates signing:

- ❖ a learning contract through which they testify that they have been informed on the rigour of the academic programme and they commit to meeting deadlines.
- ❖ an academic integrity contract, through which they commit to respecting the school academic integrity policy.

PRELIMINARY ADMISSIONS CALENDAR

All year round	<ul style="list-style-type: none"> - Announcement about the application process on the school website - Form available to express interest in applying on the school website
May-July	<ul style="list-style-type: none"> - Applications for the current year open
31st July	<ul style="list-style-type: none"> - Applications close
1st August	<ul style="list-style-type: none"> - The Admissions Committee start the process of Recruitment (check the application documentation, assess the personal statement)
15th August	<ul style="list-style-type: none"> - The Admission Committee communicates the results of the initial selection; incomplete documentation means lack of eligibility for sitting the GAT)
4th September	<ul style="list-style-type: none"> - Students sit the General Aptitude Test in Mathematics and Sciences
6th September	<ul style="list-style-type: none"> - Results of GAT are released
7th September	<ul style="list-style-type: none"> - Interviews are scheduled
8th September	<ul style="list-style-type: none"> - Final results are released

THE ADMISSIONS COMMITTEE

The members of the Admissions Committee are nominated annually, with the exception of the Head of School, the Deputy Head and the DP Coordinator, who are permanent members.

Name	Position
1. Carmen Felicia Tănăsescu	Head of School
2. Ciprian Satala	Deputy Head
3. Diana Elena Banu	DP Coordinator
4. Cătălin Mihai Ciupală	Maths Teacher
5. Adrian Modrișan	Computer Science Teacher
6. Mircea Paul Tănăsescu	Physics Teacher



ADMISSIONS POLICY REVISION

All stakeholders can express amendments electronically; these will be later discussed within an annually-established focus group, and altered, if and where necessary. Revision takes place every year or whenever needed.

Admissions Policy revision committee:

Name	Position
Carmen Felicia Tănăsescu	Head of School
Ciprian Satala	Deputy Head
Diana Elena Banu	DP Coordinator
Roxana Motoaşcă	TOK Coordinator
Lorena Mirela Spuderca	English Teacher
Mircea Noru Parpalea	EE coordinator
	Parent
	Parent
	Student